

# AGENDA

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**Meeting:** Environment Select Committee  
**Place:** The Kennet Room - County Hall, Trowbridge BA14 8JN  
**Date:** Tuesday 13 September 2016  
**Time:** 3.00 pm

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Please direct any enquiries on this Agenda to Kieran Elliott, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718062504 or email [natalie.heritage@wiltshire.gov.uk](mailto:natalie.heritage@wiltshire.gov.uk)

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## Membership:

Cllr Brian Dalton	Cllr Magnus Macdonald
Cllr Dennis Drewett	Cllr Ian McLennan
Cllr Peter Edge (Vice Chairman)	Cllr James Sheppard
Cllr Peter Evans	Cllr Tony Trotman
Cllr Jose Green	Cllr Bridget Wayman (Chairman)
Cllr Jacqui Lay	Cllr Philip Whalley

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## Substitutes:

Cllr Rosemary Brown	Cllr Bob Jones MBE	
Cllr Trevor Carbin	Cllr Howard Marshall	
Cllr Terry Chivers	Cllr Linda Packard	
Cllr Tony Deane	Cllr Ricky Rogers	
Cllr Nick Fogg MBE	Cllr Ian Tomes	
Cllr Mike Hewitt	Cllr Ian West	
Cllr George Jeans		Cllr Bob Jones MBE
	Cllr Bob Jones MBE	Cllr Howard Marshall
	Cllr Howard Marshall	Cllr Linda Packard
	Cllr Linda Packard	Cllr Ricky Rogers
	Cllr Ricky Rogers	Cllr Ian Tomes
	Cllr Ian Tomes	Cllr Ian West
	Cllr Ian West	

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# AGENDA

## PART I

### Items to be considered while the meeting is open to the public

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** (*Pages 7 - 16*)

To approve and sign the minutes of the Environment Select Committee meeting held on 7 June 2016.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chairman.

5 **Public Participation**

The Council welcomes contributions from members of the public.

#### Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

#### Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above (acting on behalf of the Corporate Director), no later than 5pm on Tuesday 6 September 2016, in order to be guaranteed a written response prior to the meeting. Any question received between the above deadline, and no later than 5pm two clear working days before the meeting, may only receive a verbal response at the meeting.

Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

**6 Waste Service Changes Task Group Final Report (Pages 17 - 30)**

The Waste Service Changes Task Group was established to:

- a) Consider the impact of changes to Household Recycling Centre (HRC) locations and opening times on:
  - Volume of waste received and recycled;
  - Incidences of fly-tipping;
  - Customer experience.
- b) Consider the impact of the introduction of fees for garden waste collection on:
  - Garden waste recycling rates (including food composters);
  - Residual waste volumes;
  - Incidences of fly-tipping.
- c) To monitor the implementation of the Council's Mobilisation Plans (for lots 2 and 5), preparing for the commencement in August 2017 of new contracts for waste collection and HRCs.

The Committee is asked to endorse the findings and recommendations within the report and to refer them to the Cabinet Member for Strategic Planning, Development Management, Strategic Housing, Operational Property and Waste for response.

**7 Housing Allocation Policy (Pages 31 - 36)**

During 1 September 2015 Environment Select Committee, Members agreed that the Committee would continue to monitor the Housing Allocation Policy.

The Housing Allocation Policy had been introduced as a framework for Wiltshire Council and its partners to work alongside in the registration, assessment and allocation of affordable homes. The policy details how applicants for affordable housing should be assessed; to ensure that those with the greatest housing need are prioritised.

The Committee will receive information on the implementation of the Housing Allocation Policy and the latest housing register figures, and is asked to note the report.

8 **Gypsy and Traveller Plan Update** *(Pages 37 - 56)*

The Gypsy and Traveller Reference Group (GTRG) aims to improve the health and wellbeing of the Gypsy and Traveller (G&T) population of Wiltshire; in line with the strategic objectives of Wiltshire Council, to create stronger and more resilient communities and ensure those from G&T communities have healthy, high-quality lives.

The group will support the G&T residents of Wiltshire, it also supports the aims of the Health and Wellbeing Board's strategy, as well as the implementation of the Gypsy and Traveller Strategy (2010); in which by 2015 service provision and engagement with G&T communities will be strengthened, coordinated and in line with Wiltshire Councils aims.

The GTRG reports to the Environmental Select Committee as appropriate; covering areas including programme delivery, identifying service gaps and reporting on the delivery against the Gypsy and Traveller strategy action plan.

The Committee is asked to consider the report and the progress of the programme and make recommendations as necessary.

9 **Task Group Update** *(Pages 57 - 60)*

Written updates on Environment Select Committee Task Group activity are attached, further verbal updates may be provided at the meeting by the Chairman of Task Groups.

The Committee is requested to note the Task Group updates and consider any recommendations arising.

10 **Forward Work Programme** *(Pages 61 - 68)*

To note and receive updates on the progress of items on the forward work programme. This includes the outcomes of the meetings with the Executive Members held on Tuesday 21 June 2016.

Under the revised Overview and Scrutiny (OS) arrangements there is now a single OS work programme controlled by the OS Management Committee, linked to priorities in the Business Plan.

Therefore it should be noted that, whilst any matters added by Members are welcome, they will be referred to the OS Management Committee for approval before formal inclusion in the work programme for the Environment Select Committee.

A copy of the Overview and Scrutiny Forward Work Programme for the Environment Select Committee is attached for reference.

11 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

12 **Date of Next Meeting**

To confirm the date of the next scheduled meeting as Thursday 20 October 2016.

2.1.

2.2.